

CONTRA COSTA COLLEGE  
OPERATIONS COUNCIL COMMITTEE  
Monday, October 9, 2017  
9:00-10:00 a.m., Room SAB-211

Minutes

**Committee Members:** Ken Sherwood (chair), Beth Goehring, Megan Kinney, Lilly Harper, Brian Williams, Dennis Franco, Vicki Ferguson, Cody Poehnelt (student). Ex-officio: Lt. Thomas Holt, James Eyestone, Darlene Poe, Bruce King, Brandy Howard, Jason Berner.

**Present:** Ken Sherwood, Beth Goehring, James Eyestone, Bruce King, Megan Kinney, Vicki Ferguson, Lilly Harper, Brian Williams, Lt. Holt, Darlene Poe, Brandy Howard, Dennis Franco, Cody Poehnelt, Jason Berner and Lorena Cortez (taking notes)

**Guest:** Travis Hiner and Mariles Magalong

Meeting called to order at 9:01 a.m.

I. **Approval of Current Agenda**

Dennis Franco moved to approve add information item A. CCC Veterans Club and Garden on the agenda. The amended agenda was unanimously approved.

II. **Approval of September 25, 2017 Minutes**

There were no changes to the minutes. The minutes were unanimously approved.

III. **Action items**

A. DC Solar Trailers

Ken Sherwood presented pictures of the DC solar trailer lights to the committee, to select the placement and the quantity of the trailers. The district has given Contra Costa College (CCC) the choice to install up to two (2) solar trailers with lights to illuminate dark areas of campus. Lilly Harper moved to install one (1) solar trailer. Vicki Ferguson seconded the motion. The motion was unanimously approved.

The committee viewed the campus map to identify locations where the solar trailer could provide lighting. There were several locations discussed. The committee members decided to install the solar trailer on the upper campus by the Applied Arts (AA) building. Dennis Franco moved to install the solar trailer on Campus Drive (behind the former president's parking spot) by the AA building. Lt. Holt seconded the motion. The motion was unanimously approved.

**IV. Information/Discussion Items**

**A. CCC Veterans Club and Garden**

On behalf of the Veterans Club, Lt. Holt and Dennis Franco spoke to the committee members about designating an area on campus as the Veterans Club garden. They proposed using the area next to culinary garden. The area will need a terrace system in place to work as a garden. Per Dennis Franco, the Veterans Club has outside resources available that would likely cover the cost to set up the garden; all the club needs now is a space on campus and access to water. The committee requested that Dennis Franco and Lt. Holt provide a report on what it will take to convert and maintain the area as a garden.

**B. Other Discussion/News Item**

None.

**V. Adjournment**

The meeting was adjourned at 9:48 a.m.